



Monthly Meeting

Date: Thursday, December 17

Time: 11:00AM

Virtual Go To Meeting

For details to join this meeting contact

Nancy Lavalley – nlavalley@mvpc.org or call 978-374-0519

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of November Meeting Minutes
4. Warrant for November
5. Chairman's Comments
6. Director's Report
7. Contracts
8. Local and Regional Issues
9. Other
10. Adjourn

MINUTES

Thursday – December 17, 2020

Virtual Commission Meeting (GoToMeeting)

Recorded from MVPC, 160 Main Street, Haverhill, MA

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real-time. Persons who wish to do so are invited to watch the meeting on the MVPC web site or join the meeting from your computer, tablet, or smartphone by using the link: <https://global.gotomeeting.com/join/748821525> or you can also dial in using your phone by calling +1 (571) 317-3112 and using access code 748-821-525. If live transmission proves infeasible, an audio or video recording, transcript, or other comprehensive records of the meeting will be made available on the MVPC website as soon as possible.

1. **Call to Order** – Chairman Snow called the meeting to order at 11:07 am
2. **Roll Call** – Secretary Laplante called the roll and declared a quorum of 13 commissioners and 1 alternate present at the time of roll call. The following Commissioners and Staff were in attendance:

Commissioners

Amesbury	Robert Laplante, Secretary
Andover	Lisa Schwarz
Boxford	Jim Barnes, Treasurer
Georgetown	John Cashell
Haverhill	Ken Cram
Lawrence	Pedro Soto
Methuen	Kathleen Bradley Colwell, Vice Chair
Newbury	Martha Taylor
Newburyport	Rick Taintor
North Andover	Rick Byers
Rowley	Robert Snow, Chairman
Rowley	Joe Perry, Alternate
Salisbury	Lou Masiello
West Newbury	Brian Murphey

Staff

Theresa Park, Executive Director
Tony Komornick, Transportation Program Manager
MaryKay Beninati, Senior Transportation Planner
Betsy Goodrich, Senior Transportation Planner
Jim Terlizzi, Transportation Engineer
Dan Ovalle, Field Services Specialist
Jerrard Whitten, GIS-IT Program Manager
Mikayla Minor, GIS Analyst
Steve Lopez, Senior GIS Analyst
Jennifer Hughes, Environmental Program Manager
Peter Phippen, Coastal Coordinator
Nate Robertson, Community & Economic Development Planner
Jenifer Dunlap, Finance Administrator
Nancy Lavallee, Office Administrator

3. Adoption of November 19, 2020 Meeting Minutes

Secretary Laplante reviewed the November 19 minutes and recommended the Commission's authorization for adoption.

Vote: There was a motion by Commissioner Colwell and seconded by Commissioner Schwarz to approve the November 19 meeting minutes. The November 19 minutes were approved by Secretary Laplante's roll call vote of 13 attending commissioners.

4. Warrant for November

MVPC's Treasurer Barnes reported on the November Warrant and recommended the Commission's authorization for adoption.

Vote: There was a motion by Commissioner Schwarz and seconded by Commissioner Masiello to approve the November warrant. The November warrant was unanimously approved by Secretary Laplante's roll call vote of 13 attending commissioners.

5. Chairman's Comments

Chairman Snow reported on the following activities since the November meeting.

Mr. Snow reported that the December 16 meeting of the Merrimack Valley Mayors and Managers Coalition highlighted some important legislative priorities for our State Delegation, including but not limited to the double-tracking of the Haverhill commuter rail line, investment in infrastructure to support residential and commercial development, increase in Ch. 90 funds, and expanded broadband network and its access. MVPC will work with municipal leaders and state elected officials to prioritize these items.

Mr. Snow noted that the preparation of the 2020 annual report is well underway and scheduled for distribution in time for the January meeting.

Mr. Snow reported that the Lawrence Partnership received \$600K from EDA to support the expansion of the Revolving Test Kitchen and MVPC received MS4 Municipal Assistance Grant to help our communities meeting federal stormwater permit requirements.

Mr. Snow announced that John Thomas has officially resigned as Merrimack's Commissioner and wished John all the best and thank him for his service.

Mr. Snow wished everyone a healthy and happy holiday season, and in keeping with our December meeting tradition, we will limit the business portion of the meeting to half-hour followed by a holiday surprise at 11:30 am.

6. Executive Director's Report

MVPC's Executive Director, Theresa Park, gave a comprehensive update of MVPC activities since the November meeting highlighting the following.

Ms. Park gave thanks to the 11 communities who participated in meetings with MVPC to discuss projects throughout the year and their input for planning MVPC's 2020 Annual Report.

Ms. Park reported that she met with the Commuter Rail Communities Coalition on potential budget cuts to certain rail services. She added that she met with MAPC staff to learn about their MassBuild application and plans to schedule a presentation on this topic at a future Planners meeting.

Ms. Park announced that Dugan Sherwood is leaving the Haverhill Chamber of Commerce and that she is participating in the interviewing process for his replacement. She added that she has been appointed to serve on the T4MA Executive Committee beginning the 1st of next year (2021).

7. Contracts

Audit Engagement Letter – Roland P. Lambalot, P.C. - \$14,500

MVPC is engaging Roland Lambalot to provide services for the independent single audit of its financial statements for the fiscal year ending June 30, 2020. (Note: his fee remains unchanged from the previous year.)

Vote: There was a motion by Commissioner Masiello and second by Commissioner Taylor to authorize the above- mentioned contract. The contract was unanimously approved by Secretary Laplante’s roll call vote of 13 attending commissioners.

8. Local and Regional Issues – None

9. Other – None

10. Adjourn

There was a motion at 1130 am to adjourn by Commissioner Cashell and second by Commissioner Colwell. The motion was unanimously approved by Secretary Laplante’s roll call vote of 13 attending commissioners.

Robert Laplante, Secretary